

Centre For Computers And Communication Technology
Autonomous Government Polytechnic, Chisopani, South Sikkim
Application Form for Student Fee Refund for 2017-18 Financial Year

Student Name*: _____ Roll No*: _____

Sikkim COI Holder*: YES / NO (if Yes enclose attested copy (student or father only))

Course*: DCST / DEEE / DECE / DCIE Year of Admission*: _____ Completion*: _____

Father/Mother Name*: _____

Address: _____

Working Current Mobile No*: Student: _____ Parents/guardian*: _____

Claim of Fee Paid By Us During F/Y 2017-18*: Rs: _____ (enclose copy of receipt if any)

In words *: _____

Bank Details for digital transfer *: Account Number*: _____

(enclose cancelled cheque or copy of bank passbook*) Drawee Name (Father or Mother only)*: _____

Bank Name *: _____ Branch *: _____ IFSC Code *: _____

Declaration: We declare that the above information is correct and is verified by my supporting documents provided. Institute will not be responsible for any wrong transaction arising out of wrong information provided by me and I will not be liable for any further reimbursement. It is a onetime claim. Refund will be transferred by RTGS/NEFT directly to bank only.

Sign Student*

Parent/ Guardian*

Name:

Name*:

Date*:

Place*:

Relation with student*:

*** Compulsory fields- Incomplete form will not be processed until completed by claimants**

(For Official Use only) Received on: _____ By: _____ To include in Phase: _____

NDC (for completed/left students)*: YES / No Parents sign compared: Match / No By: _____

Total Academic Fee paid as per record: Rs _____ Or

Total Academic Fee Reimbursed By Scholarship (Social Welfare Deptt.) Rs _____

Less Deduction (If Any) -

1. Examination Fee Rs _____

2. Stationery Fees Rs _____

3. Hostel & Mess Fees Rs _____

4. Other Fees` Rs _____

5. Total Deduction Rs. _____

Total Fee For Refund Rs _____

Date: _____

Compiled By

Verified By Manager Finance:

Approval and Comments: _____

Release Phase: _____

Vice Principal:

Principal:

RTGS/NEFT done on: _____ Ref: _____ By: _____