

MINUTES OF MEETING (AICTE-NEQIP SCHEME) HELD ON 23rd JULY 2014 AT 11.00 AM AND 11th AUGUST 2014 AT PRINCIPAL'S OFFICE, CHISOPANI, SOUTH SIKKIM.

The meeting was chaired by Group Capt. (Retd.) S.K.Newlay, VSM, Principal

The following were present in the meeting:

1. Mr. Praveen Kumar Pradhan, Vice Principal
2. Mr. Deepak Rasaily, Sr. Lecturer/ NEQIP coordinator
3. Manager (ADM), Mr. K.N. Chettri
4. Finance Manager, Mr. Kaziman Pradhan
And
5. Mr. Dipankar Basnet, Architect from Namchi, South Sikkim

SUB: Expansion of Infrastructure (Civil construction) under AICTE-NEQIP Project



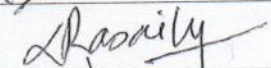


The following decision and suggestions have been made in respect of the above subject:

A. Meeting held on 23.07.2014:

1. Official appointment letter to be issued to Architect Dipankar Basnet for Architectural consultancy service with regard to above subject.
2. All drawing regarding construction to be finalized by last week of August 2014.
3. After long discussion with Architect, it has been agreed on Architectural consultancy charges of 3% (inclusive all taxes) on total project cost.

B. Meeting held on 11.08.2014:

1. As per suggestion of Architect Dipankar Basnet, it has been decided to go for structural certification on the preliminary investigation of the existing structure of institute (whether vertical expansion of structure can be done on the existing structure or not).
2. Shri Basnet has suggested the name of one renowned Structural Engineer, Shri Gautam Kumar Bhaduri who may charge Rs. 25000/ to Rs.27000/- for structural certification on the preliminary investigation of the existing structure of institute.
3. It has been decided to hire Shri Gautam Kumar Bhaduri for structural certification.

Sl. No.	Name of staff and Architect present in the meeting	Signature
1	Gr. Capt (Retd.) S. K. Newlay, VSM	
2	Shri Praveen Kr. Pradhan	
4	Shri Deepak Rasaily	
5	Shri K.N.Chettri	
8	Shri K.M. Pradhan	
9	Shri Dipankar Basnet	