

## Minutes of meeting under NEQIP Project

Meeting was held on 21<sup>st</sup> October 2014 at confidential Room of CCCT at 3pm. The meeting was chaired by Gp. Capt. S.K. Newlay, VSM, Principal, CCCT.

Following personnel attended the meeting:

SLNO	Members	Appointment	Responsibility under NEQIP
1	Praveen Kumar Pradhan	HOD cum Vice Principal	Member
2	Anup Sarmah	MR (ISO)	Member
3	Shyam Chhinal	CIC DCIE	Member
4	Deepak Rasaily	Sr. Lecturer	Project Coordinator
5	Tashi Rapden	AIC	Member
6	Arvind Lal	CIC DCST	Member
7	Uday Rai	CIC DENC	Member
8	Prashika Tamang		
9	Khus Narayan Chettri	Manager Admn.	Member Secty

### AGENDA

- 1 Syllabus Revision
- 2 NBA Accreditation
- 3 Water Harvesting
- 4 Civil Construction
- 5 Campus Wi-fi

The following points were discussed and agreed upon:

**Syllabus Planning:** Revised Syllabus is ready. Presentation by respective CIC's to be shown to the Principal highlighting the changes required with justification. Schedule for presenting the Presentation to Principal by CICs are as follows:

SLNO	CICS	DATE
1	CIC DCST	6/11/2014
2	CIC DENC	7/11/2014
3	CIC DEE	8/11/2014
4	CIC DCIE	10/11/2014

CIC needs to submit soft copy and hard copy of projected revision to Principal during the presentation signed by them. After the detailed presentation by CIC, NITTTTR will be called for scrutiny and vetting.

**NBA Accreditation:** NBA accreditation is mandatory under NEQIP. Process of approval must be started immediately due to time bound. Since MR has attended 2 workshops on NBA under NEQIP, he is to arrange sensitization workshop with Principal, VP, AIC, CIC, NEQIP Coordinator & TPO on 27<sup>th</sup> of October 2014 at 4pm. MR shall prepare a presentation for the same.

Competent consultant for NBA Accreditation is to be identified by MR.

**Water Harvesting** : The charges for survey and testing for water bed but without guarantee as claimed by **M/S.SRISHTI ENVIROTECH PVT.LTD** is Rs. 1.55 lakhs who had visited CCCT, Chisopani on 27.09.2014. Principal has suggested that some more testing agencies to be contacted and comparative assessment be made. Prashika Tamang has been assigned to coordinate for the same. The Vice Principal suggested that letter regarding any possibilities of water bed existence at Chisopani can be submitted to the Secretary, Mines & Geology Service since survey for same project was carried out earlier by Mines and Geology Deptt. Covering most of the area in Sikkim. It was decided to write him a letter and if possible meet him personally.

**Civil Construction**: Vertical expansion not possible in the current building as per Structural Engineer. Horizontal expansion cannot be done due to budget constraints. As per Principal, prefabricated structures can be installed on the top floor which is more feasible as far as budget is concerned. The Vice Principal suggested that NBCC be approached and get their input for the same. Vice-Principal will take initiative to contact/correspondences with NBCC before 6<sup>th</sup> Nov'2014 so that we could process our civil part.

**WIFI campus**: Mr.Arvind Lal CIC DCST has been assigned to complete the task of making whole campus facilitated by Wi-Fi. Whole CCCT campus shall Wi-Fi enabled by 15<sup>th</sup> Feb 2014.He will be responsible for identifying the resources required, procurement of hardware/software if required, installation and commissioning of system before 15<sup>th</sup> feb 2014.

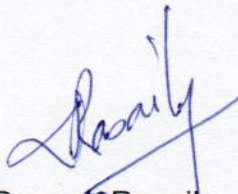
**Other issue**: Principal suggested that some proposal can be prepared by CIC's regarding fund generation which can be submitted with the higher authorities at Gangtok.

Meeting closed at 4.15 pm

Prepared by :

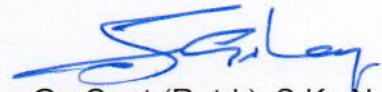


Ritu Syangdan (Tamang)  
OA



Deepak Rasaily  
Project Coord.

Approved by :



Gp.Capt.(Retd.) S.K. Newlay,  
Principal (Chairman-NEQIP)