CENTRE FOR COMPUTERS AND COMMUNICATION TECHNOLOGY
CHISOPANI, SOUTH SIKKIM
(Under Directorate of Technical Education, Government of Sikkim)
Approved by A.I.C.T.E.   ISO 9001:2008 Certified

ISO 9001
BUREAU VERITAS
Certification

ESTABLISHMENT/UP GRADATION OF CENTRAL AND DEPARTMENTAL COMPUTER CENTERS

Month	Work done/Activity	Remarks
April	With the concern of HOD Computer Science and System Analyst, equipments required for computer department collected.	
May	Purchase Committee meeting held on 23/5/2014 specification of items/equipments to be purchased were discussed with concern departmental Course In charges.	
June	Specification of items/equipment went for scrutiny to concerned CICs/HOD/SA	
July	Purchase Committee meeting held : 5/8/2014 list of equipment for a. Server b. Wi-fi Equipment.	
August	Advertisement on four local news paper from 17/8/2014 to 27/8/14 inviting tender from different Supplier/Vender/ Manufacturer to get quote on our specified equipment/items	
September	Last date of receiving quotation was 1/9/2014.on this head receiving the quotation was extended upto 11/9/14 due to no bid received. We received the quotation and tender opened on 12/9/2014 Administrative, Financial and Technical scrutiny done and supply order issued on 22/9/2014	
October	Follow up of supply order given to dealer/manufacturer done from Administrative Section /Store/Project Coordinator	
November	Expected date of receiving equipment is 5th November but some supplier has asked the extension for the supply of equipment.	
December	a. Expected to receive equipment / items by 1st week of December b. Installation commissioning and coding of equipment/ items is expected to complete by 20th Dec. c. Release of payment will be done before 30th December.	
January	Collection of requirement from the concern department for the next phase of procurement.	
February	Purchase Committee meeting for the next phase of procurement.	
March	Closing of financial year.	

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